Annual Report
January - December 2012

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Checked by Mr. Man Phally and Ms. Map Somaya

January 2013

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Mith Samlahn would like to thank its sponsors:

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>ARV</td>
<td>Antiretroviral</td>
</tr>
<tr>
<td>DCA</td>
<td>Dan Church AID</td>
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<tr>
<td>DIC</td>
<td>Drop In Center</td>
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<td>DU</td>
<td>Drug User</td>
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<tr>
<td>DoSVY</td>
<td>Department of Social Affair Veteran and Youth Rehabilitation</td>
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<tr>
<td>ECPAT</td>
<td>End Child Prostitution, Abuse and Trafficking in Cambodia</td>
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<tr>
<td>FI</td>
<td>Friends-International</td>
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<td>FSB</td>
<td>Friends Social Business</td>
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<tr>
<td>HAARP</td>
<td>HIV/AIDS Asia Regional Program</td>
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<td>HBP</td>
<td>Home Based Production</td>
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<tr>
<td>HIV/AIDS</td>
<td>Human Immunodeficiency Virus/ Acquired Immune Deficiency Syndrome</td>
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<tr>
<td>IDU</td>
<td>Injecting Drug User</td>
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<tr>
<td>IEC</td>
<td>Information, Education and Communication</td>
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<tr>
<td>ITP</td>
<td>Individual Training Plans</td>
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<tr>
<td>KPMG</td>
<td>Klynveld Peat Martwick Goerdeler</td>
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<tr>
<td>MoU</td>
<td>Memorandum of understanding</td>
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<td>MS</td>
<td>Mith Samlanh</td>
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<tr>
<td>MER</td>
<td>Monitoring, Evaluation and Research</td>
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<tr>
<td>MoSVY</td>
<td>Ministry of Social Affair Veteran and Youth Rehabilitation</td>
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<tr>
<td>MoEYS</td>
<td>Ministry of Education, Youth and Sport</td>
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<td>NGO CRC</td>
<td>NGO Coalition on the Rights of the Children</td>
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<td>NACD</td>
<td>National Authority for Combating Drugs</td>
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<td>NGO GPP</td>
<td>NGO Governance &amp; Professional Practice</td>
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<td>NFE</td>
<td>Non-Formal Education</td>
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<td>NSP</td>
<td>Needle and Syringe Program</td>
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<td>NAA</td>
<td>National AIDS Authority</td>
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<td>NEP</td>
<td>NGO Education Partnership</td>
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<tr>
<td>PMTCT</td>
<td>preventing mother to child transmission</td>
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<tr>
<td>STDs</td>
<td>Sexually Transmitted Diseases</td>
</tr>
<tr>
<td>TH</td>
<td>Transitional Home</td>
</tr>
<tr>
<td>UNOCHR</td>
<td>Office of the High Commissioner for Human Rights in Cambodia</td>
</tr>
<tr>
<td>VCCT</td>
<td>Voluntary Confidential Counselling and Testing</td>
</tr>
</tbody>
</table>
IMPACT SUMMARY:

- 1,344,810 (F: 425,407) services provided to children, youth and their caretakers this year.
- 7,519 (F: 2,805) children and youth and 2,147 (F: 1,172) caretakers received services in Phnom Penh and Provinces this year.
- 495 (F: 104) children moved away from street life this year.
- 396 (F: 172) children received remedial education at Educational Centers of Mith Samlanh in Phnom Penh this year.
- 572 (F: 147) youth received vocational training this year.
- 441 (F: 180) new children were supported to reintegrate to public school and 1,547 (F: 628) received support to remain in public school through follow up in Phnom Penh and the Provinces.
- 201 (F: 49) children were reintegrated into a family environment (direct, extended, foster family and independent living) in Phnom Penh and the Provinces this year.
- 138 (F: 32) youth were placed into employment or self employment in Phnom Penh and the Provinces this year.
- 631 (F: 154) ChildSafe Members including 209 (F: 152) ChildSafe community members are active in Phnom Penh.

<table>
<thead>
<tr>
<th>Intervention Logic</th>
<th>Objectively Verifiable Indicators</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vision</td>
<td>Together, we protect street children/youth and related groups and with them create innovative and exciting opportunities to build their futures.</td>
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</tr>
</tbody>
</table>
| Goal | - protecting street children and youth from all forms of abuse within the scope of the International Convention of the Rights of the Child;  
- reintegrating street children and youth so they become actively involved in the development of their society;  
- preventing street children and youth from engaging in risky behavior and/or dangerous situations that compromise their futures;  
- improving the way organizations work by promoting innovative and effective approaches with the active participation of the children and youth;  
- influencing all tiers of society to provide supportive environments and adopt positive behavior changes. | |

Objectives 1. Management is best practice, providing effective support to the  
- Relevant MoUs with Government are signed or renewed  
- Mith Samlanh has finished drafting an MoU with Ministry of Labour and Vocational
- Internal Information sharing meeting conducted once a month.

- Relationships of Mith Samlanh with donors, government and partners are effective.

<table>
<thead>
<tr>
<th>programs.</th>
<th>Training (MoLVT) in collaboration with Friends-International.</th>
</tr>
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<tr>
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<td>- Sharing meetings are conducted every fortnight to share important information, raise challenges, find solutions as well as presentation by management, project managers, specialists, team leaders and child representative.</td>
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| Relationship with the Board is effective | with Phnom Penh municipality for working with marginalized people.  
- Mith Samlanh renewed its NSP license from NACD for implementing the NSP project in 2013.  
- After receiving the NGO GPP certificate, 2 managers of Mith Samlanh were invited to participate in training on Voluntary Field Assessing (VFA) to become Volunteer Field Assessors to evaluate other NGOs who apply for NGO GPP certification.  
- Mith Samlanh has been working with the Municipal Department of Social Affairs Veteran and Youth Rehabilitation to organize 114 (F: 19) children/youth to join Camp Sabay Sabay activities at Kampong Speu province during ASEAN Meetings in 2012.  
- In collaboration with Friends-International and with input from the boards, Mith Samlanh has discussed and decided to re-design and create a standard brand name for our shops and restaurants.  
- Two board meetings were conducted this year to present the achievements. One board member left and two new board members were recruited.  
- Mith Samlanh statutes and Internal Regulations were updated and approved by board members. |
| **2. Administration/ HR** are best practice, providing effective support to the programs. | - Internal Regulation/Procedures are established and implemented  
- MS Internal Regulation was reviewed and management decided to provide annual bonus twice per year (Pchum Ben and Khmer New Year). The Child Protection Policy was reviewed and shared with all |

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- Data collection and reporting system will be established
- Quality reports will be sent on time to donors

3. **Finance** is best practice, providing effective support to the programs.

- A coherent and user-friendly Finance Policy & Procedures Manual/Handbook will be in place for Finance and Non-Finance Staff.
- All Internal reports and donor reports are completed and delivered on a timely basis
- Internal control is strengthening the whole operation of Mith Samlanh
- External Audits show quality financial systems
- The list of fixed assets will be update,

- The personal loan and salary advance policy were implemented and the provident fund policy was under draft.
- 52 (F: 13) new staff were recruited and received orientation and induction on the MS IR/Procedures and Program.
- 253 (F: 104) staff received internal and external training delivered by MS, FI and outside institutions based on Individual Training Plan (ITP) this year.

- Narrative reports were sent to management, donors and relevant government on time and based on the logframe.

- The user-friendly finance policy and procedure manual was reviewed by the Technical Advisor.
- All internal financial reports were sent to management and relevant people on time, including donor and government reports.
- The stock of rice, milk, harm reduction material, hygiene and HBP products were checked every month by the finance staff.
- The brick sale and student's tips were controlled by finance staff every month to ensure transparency and accountability.
- Mith Samlanh Global Financial audit conducted by KPMG in 17-28 September 2012.
- The list of fixed assets registration and
counted and check by the accounting staff.

- Finance staffs are trained and ongoing technical support is provided by Friends-International.
- Project Managers, specialists and team leaders receive orientation in new Financial Policy & Procedures.

asset tags were updated by physical counting.

- The finance staff received ongoing technical support by Friends-International.
- The Finance team provided Basic Excel training to all project managers and specialists.

4. **Programs** provide best practice services with and for street children/youth and related groups in Phnom Penh in close collaboration with authorities

<table>
<thead>
<tr>
<th>Six programs will provide services to 15,000 children and youth per year by 2015:</th>
<th>Five programs provided services to 7,519 (F:2,805) children and youth in 2012:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Outreach</strong> teams in 5 zones of Phnom Penh; provide holistic services to 6,000 children and youths per year, on the streets, in communities and DIC</td>
<td><strong>Outreach</strong> teams in 5 zones of Phnom Penh, provided holistic services to 5,724 (F: 2,181) children and youth on the streets, in communities and in Drop In Centers in 2012.</td>
</tr>
<tr>
<td><strong>Transitional Homes</strong> – 3 Transitional Homes provide safe lodging to a maximum of 500 children and youths per year.</td>
<td><strong>Transitional Homes</strong> – 3 Transitional Homes provided safe lodging to 544 (F: 126) children and youth in 2012</td>
</tr>
</tbody>
</table>
| **Education**  
- Education Center is providing Non Formal Education to 500 children, is reintegrating 350 new children to public school and supporting an additional 1,400 children to remain in public school in Phnom Penh and Provinces– per year.  
- Vocational Training (workshops and businesses) are providing vocational skills to 600 youths year, and supports | **Education**  
- 396 (F: 172) children received Non-Formal Education at the Educational Center of Mith Samlanh and 441 (F: 180) new children were reintegrated to public school. MS supported an additional 1,547 (F: 631) children to remain in public school through follow up in Phnom Penh and Provinces.  
- Vocational Training provided vocational skills to 577 (F: 147) youth and supported 138 (F: 30) youth for placement in Phnom Penh |
<table>
<thead>
<tr>
<th>Friends Social Business (FSB)</th>
<th>Mith Samlanh is 50% sustainable</th>
</tr>
</thead>
<tbody>
<tr>
<td>- FSB team is operating Café Mith Samlanh at the French Institute of Cambodia, with an income of $30,000 per year.</td>
<td>- The FSB team operates Café Mith Samlanh at the French Institute of Cambodia, with an income of $49,986.80 this year.</td>
</tr>
<tr>
<td>- FSB is supporting 2 vocational training restaurants (cf. Activity 4.3) with $1,154,000 income per year.</td>
<td>- FSB team supported 2 vocational training restaurants (cf. Activity 4.3) with $1,151,411.37 income this year.</td>
</tr>
<tr>
<td>- 125 families (including 25 new) are participating in Home Based Productions Program (HBP) and 370 children are benefiting from it per year.</td>
<td>- 105 families (including 18 new this year) are participating in the Home Based Production program and 362 (F: 181) children are benefiting from it.</td>
</tr>
<tr>
<td>- 150 families (including 40 new) are receiving training and support to develop small business and improve their revenue, and 580 children</td>
<td>- 139 families (including 33 new this year) were supported to start their own business and improve their revenue, and 541 (F: 229) children are benefiting from it.</td>
</tr>
<tr>
<td></td>
<td>- 22 caretakers were supported for</td>
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<table>
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<tr>
<th>Reintegration</th>
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<tbody>
<tr>
<td>- Social reintegration support (family, school, employment) is provided to 500 children and youths and their families in Phnom Penh per year.</td>
</tr>
<tr>
<td>- Social reintegration support (family, school, employment) is provided 200 children and youth and their families in the provinces per year.</td>
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<tr>
<td>- Social reintegration support (family, school, employment) was provided to 555 (F: 215) children, youth, and their families in Phnom Penh this year.</td>
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<tr>
<td>- Social reintegration support (family, school, employment) was provided to 229 (F: 48) children, youth and their families in the provinces this year.</td>
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</table>

**Club Friends** provided 123,555 (F: 46,989) cultural, outing/ entertainment and life skills services to all children in Educational Center and Training Center as well as children from the streets this year.
benefiting from it.
- 20 caretakers will be support for employment in Friends Social Businesses (MS or FI)
- The revenue of Friends Social Businesses is used in a fair and transparent manner and allows supporting core funding of the organization and bridging funds.

5. Programs are supported by specialists, including ongoing monitoring, Evaluation, and research

<table>
<thead>
<tr>
<th>Eight Specialists will provide tools, training, monitoring / evaluation</th>
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<tbody>
<tr>
<td>- Child protection</td>
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<tr>
<td>- Medical</td>
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<tr>
<td>- HIV/AIDS</td>
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<tr>
<td>- Case Management</td>
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<td>- Drugs</td>
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<tr>
<td>- Child Safe Network/ Safe Migration</td>
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<tr>
<td>- NFE</td>
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<tr>
<td>- Life Skills</td>
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Eight Specialists provided tools, training, monitoring /evaluation in the following areas:
- Child protection
- Medical
- HIV/AIDS
- Case Management
- Drugs
- Child Safe Network/ Safe Migration
- NFE *
- Life Skills

* In May 2012, the NFE Specialist left and due to funding restrictions, the position was not replaced.

EXPECTED RESULTS/ACTIVITIES

<table>
<thead>
<tr>
<th>EXPECTED RESULTS</th>
<th>RESULTS</th>
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- Relevant MoUs with Government will sign or renew

- Mith Samlanh has finished drafting an MoU with Ministry of Labour and Vocational Training (MoLVT) in collaboration with Friends-International.
- Mith Samlanh has requested to register the vocational training
- Information sharing meetings will conduct each month.

- Relationship of Mith Samlanh with donors, government and partners are effective.

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<td>- Mith Samlanh renewed its NSP license from NACD for implementing the NSP project in 2013.</td>
<td>- Mith Samlanh received funding support for 3 years from European Commission, DCA, Secours Catholique and Work Together Foundation from January 2013.</td>
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Relationship with the Board is effective

- In collaboration with Friends-International and with input from the boards, Mith Samlanh has discussed and decided to redesign and create a standard brand name for our shops and restaurants.
- Two board meetings were conducted this year to present the achievements. One board member left and two new board members were recruited.
- Mith Samlanh statutes and Internal Regulations were updated and approved by board members.

2. Admin / HR are best practice, providing effective support to the programs.

- Internal Regulation/Procedures will be established and implemented.

- MS Internal Regulation was reviewed and management decided to provide annual bonus twice per year (Pchum Ben and Khmer New Year). The Child Protection Policy was reviewed and shared with all staff.
- The personal loan and salary advance policies were implemented and the provident fund was under draft.
- 52 (F: 13) new staff were recruited based on recruitment guidelines to fill vacancies, including 41 (F: 10) replacement positions and 11 (F: 03) volunteers.
- 52 (F:13) new staff received an orientation/induction on the MS Internal Regulations/Procedures regarding:
  - MS Internal Regulations and Structure
  - Gender Equality Policy
  - Code of Conduct/Child Protection Policy
  - Procurement and Conflict of Interest
  - Bribe and Gifts Policy
  - Mith Samlanh Program
- 253 (F: 104) staff received internal and external training based on Individual Training Plans (ITP) organized by MS, FI and outside institutions; for example English, basic Excel, reintegration data, child protection policy, IEC PMTCT etc.
- A human resource information management system has been established to store all employee records as required. This year
- Data collection and reporting system established.
  - Quality reports will be sent on time to donors

- 237 (F:99) Mith Samlanh staff including 11 (F:03) volunteer staff and 52 (F:13) new staff.
- 58 (F: 29) staff admitted to hospital by illness and accident.
- 55 (F:20) staff was finished their contract such as 29 resignation, 2 retire, 3 abandon, 8 terminate, 1 died, 5 layoff, 1 health problem and 6 volunteers.
- The Monitoring and Evaluation team created data collection forms and provided training to four teams including Training Center, Club Friends, Educational Center and Reintegration with support from FI technical advisor this year.
- Focus group discussions were held with each team to collect feedback to enhance and update the data collection forms. Refresher training was also provided.
- The global service form of Mith Samlanh was created and implemented this year but global individual form will put into practice in 2013.
- The narrative reports were sent to management, donors and relevant government on time and based on the logframe.

3. Finance is best practice, providing effective support to the programs.

- A coherent and user-friendly Finance Policy & Procedures Manual/Handbook will be in place for Finance and Non-Finance Staff.
- All Internal reports and donor reports are compiled in a timely manner.
- Internal control is strengthening the whole operation of Mith Samlanh

- The user-friendly finance policy and procedure Manual was reviewed by Technical Advisor.
- All internal financial reports were sent to management and relevant people on time, including donor and government reports.
- The stock of rice, milk, harm reduction material, hygiene and HBP products were checked every month by the financial staff.
- The brick sale and student’s tips were controlled by financial staffs every month to ensure transparency and accountability.
### External Audits show quality financial systems
- The list of fixed assets will be updated, counted and checked by the accounting staffs.
- Finance staff will train and ongoing technical support is provided by Friends-International.
- Project Managers, specialists, team leaders will receive orientation in new Financial Policy & Procedures.

### Mith Samlanh Global Financial audit conducted by KPMG in 17-28 September 2012.
- The list of fixed assets registration and the asset tag were updated by physical counting.
- The finance staff received ongoing technical support by Friends-International.
- The Finance team provided Basic Excel training to all project managers and specialists.

**Special event/ remarks:**
- The process of payroll was changed from ANZ to Wing in August 2012.

### 4. Five programs are providing services to 15,000 individuals children and youth by 2015

#### 4.1 OUTREACH
- **Outreach** is the situation where a social worker is working with beneficiaries (children/youth, adult) in a location outside of the project activities. Outreach takes place where beneficiaries live, work, or entertain, in 4 zones of Phnom Penh.
- **Drop In Center (DIC)** is a safe place providing targeted services to a defined target group without appointment, formal registration process or referral.
- **Life skills topics:** reproductive health, HIV/AIDS, STDS, drugs, hygiene, nutrition, life planning, street safety education, early childhood care, child rights, safe migration, importance of education.

**TOTAL statistics:**
- 790,000 outreach services (outreach + DIC)
- 6,000 children and youth on outreach
- 2,400 caretaker/adult received services
- 2,000 active case managements
- 50 children reintegrated in families in Phnom Penh

**TOTAL statistics:**
- 868,380 (F: 298,242) services provided (outreach and DIC)
- 5,724 (F: 2,181) children and youth received services in 2012.
- 1,801 (F: 953) caretakers/adults received services in 2012.
- 1,911 case managements are active
- 80 (F: 26) children reintegrated in families in Phnom Penh
<table>
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<tr>
<th>Penh</th>
<th>OLYMPIC ZONE: Outreach work and one DIC (Friendship House) are operational with 10 (F: 04) staff and located in Sangkat Toul Svay Prey I.</th>
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<tbody>
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<td>- 350,000 total life skills services provided</td>
<td>- Outreach (street and community):</td>
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<tr>
<td>- 50,000 total medical services provided</td>
<td>- 95,518 (F:34,258) services provided</td>
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<td>- 20,000 total NFE services provided</td>
<td>- 1,314 (F: 504) children/youths met in 2012</td>
</tr>
<tr>
<td>- 90,000 total recreational services provided</td>
<td>- 502 (F: 213) caretakers/adults met in 2012</td>
</tr>
<tr>
<td>- 200 referred to Training Center</td>
<td>- 170 (F: 25) ChildSafe Members are active including 50 (F: 25) ChildSafe Community Members are active.</td>
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<tr>
<td>- 200 referred to Educational Center</td>
<td>- DIC Friendship House:</td>
</tr>
<tr>
<td>- 170 referred to Detoxification</td>
<td>- 50,000 services</td>
</tr>
<tr>
<td>- 120,000 condoms will be distributed</td>
<td>- 400 children/youth in DIC</td>
</tr>
<tr>
<td>- 760 Child Safe Members including Child Safe</td>
<td>- 200 caretaker/adults in DIC</td>
</tr>
<tr>
<td>Community Members</td>
<td>RIVERSIDE ZONE: Outreach work and one DIC are operational with 09 (F: 05) staff and located in Friends-International Office at street 174, No 71.</td>
</tr>
<tr>
<td></td>
<td>- Outreach (street and community):</td>
</tr>
<tr>
<td></td>
<td>- 71,984 (F: 29,350) outreach services provided</td>
</tr>
</tbody>
</table>
- 600 children/youth in outreach
- 300 caretaker/adults in outreach
- 160 Child Safe Members

**DIC (street 174):**
- 30,000 services
- 200 children/youths in DIC
- 150 caretaker/adults in DIC

- 684 (F:237) children/youth met in 2012
- 201 (F: 116) caretakers/adults met in 2012
- 258 (F: 44) Child Safe Members including 59 (F: 44) Child Safe Community Members are active.

- **DIC (street 174):**
  - 28,937 (F:10,868) services provided
  - 166 (F:59) children/youth in DIC in 2012
  - 171 (F:89) caretakers/adults in DIC in 2012

**Special event/ remarks:**
- Riverside DIC opened 24 hours to receive the children/youth during the ASEAN meeting from 03-04 November 2012.

**WAT PHNOM ZONE:** Outreach work and one DIC (Boarding House) operational
Specific Objective for Wat Phnom Zone:

- **Outreach (street and community):**
  - 50,000 outreach services
  - 1,000 children/youths in outreach
  - 250 caretaker/adults in outreach
  - 150 Child Safe Members

- **DIC Boarding House:**
  - 40,000 services
  - 200 children/youths in DIC
  - 150 caretaker/adults

- **Outreach (street and community):**
  - 20,204 (8,352) services provided
  - 797 (F: 336) children/youth met in 2012
  - 120 (F: 61) caretakers/adults met in 2012

- **DIC Boarding House:**
  - 15,383 (F:6,253) services provided
  - 46 (F:11) children/youth in DIC in 2012
  - 85 (F:58) caretakers/adults in DIC in 2012

**Special event/ remarks:**
- 111 children/youth, neighbors and local authorities participated in International Women’s Day on the topic of “The Greatest Woman” at Boarding House on 07 March 2012.
- The Wat Phnom Zone was merged with Riverside Zone on 30 May 2012 after Mith Samlanh conducted an assessment and found that the number of children/youth decreased. All staff in Wat Phnom zone were relocated to work in Riverside, Chbar Ampov and Andong zones. MS is now working in 4
CHABAR AMPOU ZONE: Outreach and one DIC (Wise Youth) operational
Specific Objective for Chbar Ampov Zone:
- Outreach (street and community):
  - 80,000 outreach services
  - 1,200 children/youths in outreach
  - 400 caretaker/adults in outreach
  - 150 Child Safe Members

- DIC Wise Youth:
  - 70,000 services in DIC
  - 400 children and youths in DIC
  - 350 caretaker/adults in DIC

CHABAR AMPOU ZONE: Outreach and one DIC (Wise Youth) are operational with 08 (F: 04) staff and located in Sangkat Meanchey

- Outreach (street and community):
  - 118,633 (F:45,567) services provided
  - 919 (F:365) children/youth met in 2012
  - 377 (F:192) caretakers/adults met in 2012
  - 126 (F: 43) ChildSafe Members including 46 (F: 43) ChildSafe Community Members are active.

- DIC Wise Youth:
  - 166,986 (F:33,209) services provided
  - 191 (F:84) children and youths in DIC in 2012
  - 65 (F:35) caretaker/adults met in 2012

Special event/ remarks:
- 200 children/youth, neighbors and local authorities participated in Anti Drug day on the topic of “Work together for good health and no Drugs in the Community” at Wise Youth DIC on 26 June 2012.
- The peer educators initiated new activities such as pop dancing, singing and re-decorated the center to attract our beneficiaries to access services in the center, facilitated by staff.

ANDONG ZONE: community work and one production center operational
Specific Objective for Andong Zone:
Community Outreach:
- 40,000 services (life skills)
- 800 children/youths in outreach
- 600 caretaker/adults in outreach
- 150 Child Safe Members community

ANDONG ZONE: community work and one youth center is operational with 09 (F: 02) staff including one collaboration commune officer and located in Sangkat Kork Roka.

Community Outreach:
- 45,253 (F:22,541) life skills services provided
- 796 (F: 319) children/youth met in 2012
- 300 (F: 179) caretakers/adults in outreach in 2012
- 76 (F: 40) active Child Safe Members including 54 (F: 40) Child Safe Community Members are active.
<table>
<thead>
<tr>
<th><strong>DIC Me &amp; You:</strong></th>
<th><strong>DIC Me &amp; You:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- 30,000 services (1st aid, life skills, NFE, fun activities)</td>
<td>- 50,471 (F: 18,338) services provided</td>
</tr>
<tr>
<td>- 300 children/youths in Center</td>
<td>- 313 (F:107) children/youth in Center in 2012</td>
</tr>
<tr>
<td>- 400 caretaker/adults in Center</td>
<td>- 352 (F:209) caretaker/adults in Center in 2012</td>
</tr>
</tbody>
</table>

**Special event/remarks:**
- Me & You DIC was decorated with more pictures and new activities were created to attract youth beneficiaries to access services in our center for example as Karaoke... Staff revised the opening hours schedule and is flexible in working hours to meet the needs of the youth.

<table>
<thead>
<tr>
<th><strong>MOBILE DRUG CENTER</strong> is providing services in the 5 zones and other locations</th>
<th><strong>MOBILE DRUG CENTER</strong> is providing services in 4 zones and other locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>- 50,000 services</td>
<td>- 71,903 (F:10,433) services provided</td>
</tr>
<tr>
<td>- 400 children/youths</td>
<td>- 512 (F: 108) children/youth met in 2012</td>
</tr>
<tr>
<td>- 50 referred to detoxification</td>
<td>- 43 children/youth referred to detoxification center</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>MOBILE YOUTH CENTER (Wise Bird)</strong> is providing services in the 5 zones and other locations</th>
<th><strong>MOBILE YOUTH CENTER (Wise Bird)</strong> is providing services in 4 zones and other locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>- 110,000 outreach service</td>
<td>- 124,535 (F:57,021) services provided</td>
</tr>
<tr>
<td>- 700 children and youths</td>
<td>- 702 (F: 296) children and youth met in 2012</td>
</tr>
<tr>
<td>- 350 caretakers/ adults</td>
<td>- 301 (F: 192) caretakers/ adults met in 2012</td>
</tr>
</tbody>
</table>

### 4.2 TRANSITIONAL HOMES

- 3 Transitional Homes are providing safe accommodation to a maximum of 500 children per year
- Child participation is ensured with general meetings every week, elections and suggestion boxes in all THs
- 80,000 services (recreational, outings, child participation, family visit, child protection, breakfast including 9,000 medical services are provided to children/youth in THs.
- 650 children from the street and the TH are joining Camp Sabay Sabay activities in Kampong Speu province-per year

**Transitional Home** is a safe temporary residence for children and youth requiring accommodation during their studies or until their family situation stabilizes.
- 3 Transitional Homes located in Sangkat TuekLak, Tumnob Tuek 3 and Toul Svay Prey 1 provided safe accommodation to 544 (F: 126) children and youth in 2012.
- All children participated in general meetings every week and opened the suggestion boxes two times per month in each TH.
- 24,086 services (recreational, outings, child participation, family visits, child protection) including 8,614 medical services were provided to children/youth in all Transitional Homes.
- 324 (F: 84) children/youth from the street and the Transitional Home joined Camp Sabay Sabay activities in Kampong Speu Province in 2012.
### Special event or remark:
- A children’s party was organized in each TH for all children during Khmer New Year on 4 April 2012.
- 17 (F: 02) youth participated in voting in commune elections at their homeland on 03 June 2012.
- 30 (F:09) children/youth participated in International Anti-Drug Day at National Olympic stadium organized by National Authority for Combating Drugs on 26 June 2012
- 10 (F: 06) TH staff participated in the training on disabled child development, creative art and minimum Standards of MoSVY provided by partner NGOs.
- 625 services of outings such as sport and cultural activities were organized for children and youth to various places including Chenla theatre, CTN TV, Koh Pich, French Institute of Cambodia, Ministry of Culture, Tamao Mountain resort, National Olympic stadium, circus center, Meta House, Camp Sabay Sabay and Pour un Sourire d’Enfant (PSE).

### 4.3 EDUCATION PROGRAM

#### Educational Center:
- EC is providing Non Formal Education to 500 children per year
- Preparing reintegration to public school of 300 children per year.
- 4 meetings with parents and family representatives are organized to prepare school reintegration per year.
- 1,100 children received support to remain in public school per year.
- 50 children attend support class per year after reintegration to public school.

**Educational Center (EC)** offers non-formal education activities to facilitate student’s reintegration into the public school system and provides basic education to street working children and youth.
- EC provided Non-Formal Education to 396 (F: 172) children in 2012.
- 376 (F: 160) new children were supported to reintegrate into public school.
- 4 meetings with parents and parent’s representative to share information related to study results were held in the Educational Center and to prepare reintegration into public school this year.
- 1,237 (F: 516) children continued to receive support to remain in public school in Phnom Penh.
- 42 (F: 18) children attended support class after reintegration to public school in this year.
**Special event or remark:**
- A Non Formal Education class was established on 21 November 2012 with 41 (F: 27) children/youth in Andong community.
- 268 (F: 142) children from NYEMO organization participated in library activities at Mith Samlanh.
- 232 (F: 98) children had their dental check up at ONE-2-ONE Cambodia.
- 40 (F: 14) children received Vitamin A Drop by Ministry of Health at Mith Samlanh on 24 May 2012.
- The case follow up officer participated in literacy day at Takhamo Town, Kandal Province organized by Ministry of Education, Youth and Sport on 08 Sept 2012.
- The school material distribution ceremony was presided over by deputy of DoSAVY at Club Friends on 27 Sept 2012.
- 243 (F: 113) Mith Samlanh staff, literacy teachers, primary school teachers, NGO partners (Sipar, Operations Enfans Du Cambodge) received training on the NFE Tool Box in 3 provinces such as Phnom Penh, Battambong, and Kandal Province.
- 30 (F: 18) children joined activities with children from the International School of Phnom Penh in order to get to know each other and play many games.
- 127 (F: 61) children participated in other outside activities such as watching cartoon movies, picture exhibitions and library.

<table>
<thead>
<tr>
<th>Vocational Training (workshops and businesses)</th>
<th>Vocational Training provides quality vocational training leading to viable employment options for youth. Mith Samlanh has 9 different vocational skills.</th>
</tr>
</thead>
<tbody>
<tr>
<td>are providing a range of different vocational skills to 600 children per year (with a minimum of 30% of girls), and supports them for placement into employment or small business.</td>
<td>- Vocational Training provided vocational skills to 577 (F: 147) youth and supported 138 (F: 30) youth for placement into employment or self-employment in 2012.</td>
</tr>
<tr>
<td>- 120 youth receiving Vocational training graduated after completing at least one level from TC-per year.</td>
<td>- 96 (F: 18) youth receiving vocational training graduated and completed at least one level from the Training Center in 2012.</td>
</tr>
<tr>
<td>- 200,000 education services (English, literacy, life skills, computer, Case Management, treatment, lunch, and training) are provided to youth in vocational training center.</td>
<td>- 153,636 (F: 43,868) education services (life skills, computer, and medical) were provided to youth in vocational training center.</td>
</tr>
<tr>
<td></td>
<td>- 97 (F: 16) youth dropped out of vocational training (and have not...</td>
</tr>
</tbody>
</table>
- By 2015, the drop out rate of vocational training has decrease 10% (baseline in 2011)*
- 10 youth supported to live independently during their studies at MS-2 still old group.
- 150 youth receive support for Placement into Employment or self-employment per year; including 30 youth supported to live independently.
- 80% of youth remain in employment or self-employment 6 months after placement.
- Business trainings make $45,000 income per year by the end of 2012 and increase of 10% per year from then on.
- 2 vocational training restaurants are making $1,154,000 income per year, with a net income of $338,000 per year:
  - Friends Restaurant: $627,000 (increase of 1.5% from 2011); net income $211,000
  - Romdeng $527,000 income (increase of 10% from 2011); net income $127,000
- Club Friends is providing 100,000 cultural activities (dance, theater, library, and painting) to all children in EC and in TC per year.

<table>
<thead>
<tr>
<th><strong>Special event or remark:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- 30 students and 6 Mith Samlanh staff did a study visit at DONBOSCO and Sourire d’Enfant (PSE) this year.</td>
</tr>
<tr>
<td>- Participated in national workshop for review of hospitality Tool boxes for priority Tourism Labor division, organized by Ministry of Tourism at Phnom Penh Hotel on 06 July 2012.</td>
</tr>
<tr>
<td>- Participated in workshop on results of basic data study of technical vocational training, organized by Ministry of Labor and Vocational Training at Phnom Penh Hotel on 31 July 2012.</td>
</tr>
<tr>
<td>- Participated in seminar on listing of vocational training institutes, organized by Ministry of Labor and Vocational Training at National Technical Training Institute on 01 August 2012.</td>
</tr>
<tr>
<td>- 112 (F: 20) youth received the Vocational Training certificate in year 2012 approved by MoSVY.</td>
</tr>
</tbody>
</table>

| **Club Friends** is a center in Mith Samlanh Education center where children and youth can practice cultural and recreational activities such as sport, drawing, painting, library, dancing and music. |

- The drop rate in 2011 was 20% and in 2012 the drop out rate reduced 18%.
- 16 (F: 05) youth were supported to live independently reduced 18%.
- 99 (F: 28) youth received support for placement into employment or self-employment; including 49 (F: 03) supported to live independently in Phnom Penh in 2012.
- 86% of youth placed remain in employment or self-employment 6 months after placement.
- Business trainings made $52,487.84 income this year.
- 2 vocational training restaurants made $1,151,529.37 income with a net income of $223,477.03 this year:
  - Friends Restaurant: $608,900.40 income; net income $145,103.02
  - Romdeng: $542,628.97 income; net income $78,374.01

*come back at the end of the reporting period*
| **4.4 REINTEGRATION TEAM** provide support to 200 children per year to be reintegrated into family (direct-indirect-foster care) in the provinces | **Reintegration**
- SOPs on reintegration are adapted, translated and implemented in the team by the end of year 2012
- Collaboration with government and NGO partners is developed through meetings and training.
- 4 foster care committee meetings are organized per year
- 100 children are supported to reintegrate to

| **Club Friends** provided 123,555 (F: 46,989) cultural, outing/entertainment and life skills activities to all children in Educational Center and Training Center as well as children from the streets.
- Club Friends opened to street children twice a week, and provided 5,036 (F: 804) life skills services to children and youth.
- Club Friends organized outings for children and youth in Education Center and Training Center with 1,849 (F: 663) service events such as sports at stadium, cultural events, visiting royal palace/national museum and special outings.

**Special event or remark:**
- 450 (F: 147) children/youth participated in outdoor and indoor sport competitions this year such as football, volleyball, table tennis, rugby, ... etc
- 54 (F: 36) youth participated in the singing contest and fashion show at Hang Meas TV and SEATV.
- 285 (F: 86) children performed in Valentine’s day, child right’s day, anti drugs day, world aids day, fun fair, arts youth festival and women’s rights day.
- 53 (F: 28) children in Educational Center participated to make a Globe on the theme of “Urban Currents” to exhibit on 29 Sept 2012 at Mith Samlanh.
- 289 (F: 134) children/youth visited Toul Sleng museum, Chaktomuk theater, Soriya supermarket, French Institute of Cambodia, Meta House, Silk Air and Royal Palace in order to extend their curiosity and culture.

**Reintegration**
- 90 % of the SOPs on reintegration were completed by Technical Advisor and will be finalized early 2013. Ongoing collaboration took place with DoSVY and other NGO partners on reintegration tasks such as family tracing, assessment, family planning, and reintegration and follow up in 24 Provinces/City.
- MS participated in 2 meetings about sharing case information of reintegrated children and reinforcing the collaboration between Mith Samlanh and MoSVY in 2012.
- 4 foster care sub-committee meetings were organized and
| **their family, extended family and living independent in their province- per year.** | **chaired by Mith Samlanh about creating member forms at MoSVY in 2012.** |
| - 10 children are supported to integrate into foster care families- per year. | - 121 (F: 23) children were supported to reintegrate to their family, extended family and living independent in their province in 2012. |
| - 50 children are supported to reintegrate to public school in their province -per year. | - 11 (F: 02) children including 04 (F: 01) new this year were placed into short and long-term foster care family in Provinces and Phnom Penh in 2012. |
| - 300 children are supported to remain in public school in their province- per year. | - 65 (F: 20) children were supported to reintegrate to public school in their provinces in 2012. |
| - 20 youths place in employment or in their own business in their province per year | - 310 (F: 112) children were supported to remain in public school in their Provinces and received school material in 2012. |
| - 70 youth are followed up in employment or in their own business in their province- per year. | - 39 (F: 02) youth were placed in employment or in their own business in their province. |
| - 15 street living families are supported to return to their homeland- per year. | - 71 (F: 07) youth followed up in employment or in their own business in their provinces in 2012. |
| - 10 families receive training and support for small business in their province-year. | - 10 street living families were supported to return to their homeland in province such as Prey Veng, Kampong Cham, Battambang, Oudor Meancheay, Kandal,and Mondalkiriri in 2012 |
| - 25 children/youth are supported to receive ID card, birth certificate in their province- per year. | - 25 families received training and 8 families were supported to start small business in the Province in 2012. |

4.5 **With the support of FSB, MS is 50% sustainable:**

| Income for Mith Samlanh through Businesses: | Income for Mith Samlanh through Businesses: $1,524,702.51 ¹ |
| Total expenses of Mith Samlanh: | Total expenses of Mith Samlanh: $ 2,708,175 ² |
| Sustainability is 50% | Sustainability is 56 % |
| **- Home Based Production** | **- Home Based Production** |
| - 125 families are participating in Home Based Productions Program (HBP) and 370 children are benefiting from it per year | - 105 families are participating in Home Based production and 314 (F: 163) children are benefiting from it. |
| - 25 new families join HBP and 125 caretakers attended training in the production center (Friends International and Andong) | - 18 new families join HBP and 105 caretakers attended training in the production center (Friends-International workshop and Andong) |
| 1 This amount was excluded sales to MS Program of $21,079 | 2 This amount was excluded sales for MS Programs of $21,079 |
- 20 caretakers are supported for employment in Friends Social Businesses (MS or FI)
- Sales from HBP (FNS, Toit Toit, local, and international) are making $ 307,000 income with 50% sustainability

**Production Center:**
- 70 caretakers are receiving skills/HBP and small business training
- 15 caretakers doing printing

**Micro Enterprise** team is providing training and support to 150 families (including 40 new) to start their own business and improve their revenue with 580 children benefiting through micro enterprise

**Café Mith Samlanh** is making $30,000 income per year
**MS products** (cook Book Best of Friends) made an income of $45,000 of income per year (increase 4%), net income $25,000

**All vocational training** function as businesses

**Nailbar** located inside the Friends ‘N’ stuff shop on St 13 next to The Friends- Restaurant with income and net income.

- 2 vocational training restaurants (cf. Activity 4.3) are contributing to FSB with a 1,154,000 income per year, with a net income of $ 338,000 per year. The two restaurants are 100% sustainable.

Businesses (MS or FI) in 2012.
- Sales from HBP (FNS, local, and international) made $ 279,198.79 income and net income $ 121,305.43
- 03 families with 07(F:02) children are benefiting from it transferred from Home Based Production to Micro Enterprise in 2012.

**Production Center:**
- 50 caretakers received skills/Home Based Production and small business training.
- 04 caretakers are employed in the screen printing workshop.

**Micro Enterprise** team provided training and support to 139 families including new 33 families to start their own business and improve their revenue, benefitting 541 (F: 229) children.

**Café Mith Samlanh** is making $49,986.80 income and net income of $ 2,310.94

**MS products** (cook Book Best of Friends) made an income of $36,689.38 and net income $27,333.60

**All vocational training** workshops have a business component: sewing, motor mechanics, car mechanics, electricity, electronic, welding, cooking, barber, beauty class with a total income of $40,932.84 and a net income of $9,511.42

**Nailbar** located inside the Friends ‘N’ stuff shop on St 13 next to The Friends- Restaurant made $11,555.00 income and net loss $ -2,028.23

- 2 vocational training restaurants (cf. Activity 4.3) contributed to FSB with $ 1,151,529.37 income, with a net income of $ 210,047.23 this year:
  - Friends Restaurant: $608,900.40 income ; net income $138,579.47
  - Romdeng: $542,628.97 income; net income $71,467.76

Special event or remark:
- 2 small business families were invited to sell products at the Mith Samlanh Fun Fair in 21 January 2012.
- The DIC in Home Based Production Center in Andong moved to a new separate center on 12 March 2012.
- 10 new products were created by the Home Based Production team this year.
- 11 (F: 06) case managers received training on micro business at Friends International on 06 June 2012.
- The HBP team used recycled Ezecom banners and papers to make accessories to display in Ezecom showroom.
- Mith Samlanh supplied the new shop of Friends-International at InterContinental Hotel with Home Based Products. Home Based Production team exhibited our products at many events such as Green Night, Medicam, Le Café Mith Samlanh, Le Duo Restaurant, Phnom Penh Hotel, InterContinental Hotel and Gasolina Restaurant.
- 30 (F: 12) children participated in the children’s party at Café Mith Samlanh on 29 September 2012.
- Toot Toot Shop has changed its brand name to Friends ‘N’ Stuff shop this year. 120 students from ISPP and Project Hammer Singapore came to visit the Home Base Production project at Friends-International.

### 5. Eight Specialized teams are providing support to Programs by 2012

<table>
<thead>
<tr>
<th>5.1 Specialized team in CHILD PROTECTION:</th>
<th>Impact on Children:</th>
<th>Impact on Children:</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 cases of abuse report form completed.</td>
<td>163 cases of abuse and report forms including 48 cases received from Phnom Penh DSAVY were completed and provided with support by social workers, child protection specialist and some serious cases intervened by the local authorizes in 2012.</td>
<td></td>
</tr>
<tr>
<td>MER</td>
<td>Evaluation of Child protection policies in all DICs, EC, TC and all THs</td>
<td>MER</td>
</tr>
<tr>
<td>127 (F: 31) children/youth in Transitional Homes and Romdeng and Friends the Restaurant were interviewed about Mith Samlanh services, their needs and problems by the child protection specialist in 2012.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Technical support
- 100% staffs are trained and refreshed on Child Protection policies
- Child Representative election are organized every 6 months/year

### Tools
- Update and implement Child Protection policies tools
- Child Protection policies are displayed in all centers
- Ensure all tools are available in every center

### Special event or remark:
- Participated in a workshop on minimum standards for OVC at MoSVY on 8 June 2012.
- Participated in a meeting about new strategy of network, election of ECPAT board member, child sexual exploitation
- Participated in a meeting on child rights questionnaire for follow up, Strategic Plan 2013, and how to protect children by following the convention on child rights at NGOCRC this year.
- Participated in a workshop on the draft mapping and assessment report on the rights of child trafficking victims at MoSVY on 23 August 2012.
- Participated in a meeting on child protection research at the department of social work of the Royal University of Phnom Penh on 13 September 2012.
- Participated in a meeting on Human Rights defenders and Freedom of Expression at Imperial Garden Hotel organized by Cambodian Center for Human Rights on 18 September 2012.
- Participated in a meeting on the survey results and recommendations regarding the United Nations Convention on the rights of the child and preparing the activity plan for follow up at NGOCRC on 14 September 2012.

5.2 Specialized team

**MEDICAL:**

**Impact on Children:**
- 85,000 total of consultations and first aid carried out including 23,000 DU/IDUs services
- 850 referral services to hospital
- 10 children/youth treated at hospital for HIV/AIDS since 1st January 2012
- 30 caretakers/adults treated at hospital for HIV/AIDS since 1st January 2012
- 300 consultation/treatment to children and Youth for STD
- 90 caretaker/adult for STD

**MER**
- Monitoring and data collection system are in line with Friends Programs standards indicators for medical activities
- Evaluation of medical care in all projects, in close collaboration with HIV/AIDS specialist 1/year

**Impact on Children:**
- 97,087 total consultations and first aid services were carried out including 27,163 services to DU/IDUs
- 727 referral services to hospital.
- 06 children treated at hospital for HIV/AIDS in 2012
- 29 caretakers/adults treated at hospital for HIV/AIDS in 2012
- 303 STD consultations/treatment provided to children/youth at all Mith Samlanh Clinics.
- 270 STD consultations/treatment provided to caretakers/ adults at all Mith Samlanh Clinics.

**MER**
- Through regular visits and monitoring from the medical specialist, all the clinics have good hygiene and the rooms are comfortable. The child observation form was completed and medicine stock is well organized.
- 241 check-ups of student’s health took place before going to
<table>
<thead>
<tr>
<th>Technical support</th>
<th>Tools</th>
</tr>
</thead>
<tbody>
<tr>
<td>- All medical staffs will receive regular trainings</td>
<td>Mith Samlanh center, reintegration to their family or placement into employment or self employment.</td>
</tr>
<tr>
<td>- Technical Support is provided on weekly basis through field work with all teams</td>
<td>- Compiled monthly, quarterly and annual report for Mith Samlanh and municipal health department.</td>
</tr>
<tr>
<td>- Improve collaboration between medical staffs and case managers</td>
<td>- Prepared questionnaires for conducting the health service assessment of Mith Samlanh with medical staff in collaboration with Friends-International volunteer.</td>
</tr>
<tr>
<td>- Review, monitor and order medical materials based on the needs of the teams</td>
<td>- Conducted the health service assessment of Mith Samlanh with 14 (F: 04) medical staff in collaboration with Friends-International volunteer.</td>
</tr>
<tr>
<td></td>
<td>- 47 case managers and social workers received training on basic dental care and dengue fever.</td>
</tr>
<tr>
<td></td>
<td>- 14 (F:04) medical staff received training on first aid, teaching pedagogy, skin infection, social psychology, basic drug awareness, reproductive health, STD and HIV/AIDS</td>
</tr>
</tbody>
</table>

**Technical support**

- 18 cases of HIV/AIDS, brain tumor, back tumor, ear problem, goiter, mental problem, eye problem, one abandoned baby, swollen leg by IDU, chirurgic hand, and skin infection cases were supported and referred to Calmette Hospital, Kean Klang Rehabilitation Center, Khmer-Soviet Friendship Hospital, Municipal referral hospital, and National Center for HIV/AIDS, dermatology.
- 200 field visits to 5 zones of outreach, Green House, Mobile Drop In centers were conducted to assist case managers and team leaders and support children, youth and family’s health.
- 30 people living with HIV/AIDS received information about birth spacing and Tuberculosis at Andong Community and Wat Phnom from Medical specialist.
- The information about foot, hand and mouth disease (EV71) prevention and protection was provided by medical specialist to beneficiaries in outreach zones, Educational Center and Transitional Home.
Guide books is developed, implemented and regularly updated.

Partners
- Develop, use and update directory of services every year and share with all teams.
- 35 staffs of Partners are identified and trained per year
- Relations with Government departments are effective

- Guidelines for medical treatment and services have been approved by the Program Director and shared with medical staff and implemented this year.
- Updated the form for Examination of Patient Health to Detoxification Rehabilitation in Green House and the medicine stock list form.
- The alcohol protocol for Alcoholism was drafted by the team this year.
- Medicine suppliers for Mith Samlanh were invited to bidding at Mith Samlanh on 12 December 2012.

Meeting and collaboration with government and NGOs:
- Visited 5 NGOs and Cheuy Chomnas hospital (The Children's Surgical Centre, Keo san Charity, Impact, Hebron Medical, and Ultrasound Diagnostic Center) to include their details in the list of Directory services in collaboration with Friends-International.
- Ongoing collaboration with doctors at Kean Klang Rehabilitation Center, Calmette Hospital, Kuntha bopha hospital, Khmer- Soviet Friendship Hospital in order to support children and youth pro bono.
- Participated regularly in Medicam monthly meetings to share experience regarding health situation and collaboration with other medical NGO partners at Medicam office.
- 284 (F: 113) children from the Educational Center were supported for treatment and dental healthcare from One 2 One NGO at Preah Ket Mealea Hospital every Wednesday.
- 61 (F: 20) children from the Education Center received Vitamin A and Parasite medication from the national vaccination program.

Special event or remark:
- The Khmer-Friendship hospital still provides a discount of 20% and Phnom Penh Municipal Hospital provides 10% discount for Mith Samlanh beneficiaries.
- 60 caretakers in Andong community received information about prevention and symptoms of dengue fever from Andong staff.
### 5.3 Specialized team HIV/AIDS:

<table>
<thead>
<tr>
<th>Impact on children:</th>
<th>Impact on children:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- 250 referrals to the Voluntary Confidential Counseling and Testing (VCCT)</td>
<td>- 354 (F: 103) referrals to VCCT in 2012.</td>
</tr>
<tr>
<td>- 350 caretakers will participate in Emotional Support Group (EGS) with 4,500 services</td>
<td>- 403 caretakers joined Emotional Support Group (EGS) every two weeks with 5,856 services.</td>
</tr>
<tr>
<td>- 50 children/youth receiving ARV &amp; OI treatment</td>
<td>- 100 children/youth received ARV &amp; OI treatment 2012.</td>
</tr>
<tr>
<td>- 500 children and youth affected and infected accessed Social services at MS or through MS</td>
<td>- 584 children/youth affected and infected by HIV/AIDS in 2012 accessed social services at Mith Samlanh or through Mith Samlanh.</td>
</tr>
<tr>
<td>- 300 Parents infected accessed social services at MS or through MS</td>
<td>- 342 parents infected with HIV in 2012 accessed social services such as food support, rent support, and small business at Mith Samlanh or through Mith Samlanh.</td>
</tr>
</tbody>
</table>

**MER**

- Monitoring and data collection system are in line with Friends Programs standards indicators for activities linked with HIV/AIDS (life skills, reintegration, family support and access to treatment)
- Evaluation of activities linked with HIV/AIDS (life skills, reintegration, family support, access to treatment)
- Compile report for Mith Samlanh, donor and gov’t
- Conduct 1 evaluation on HIV/AIDS project at the end of 2012

**Technical support**

- 100% staffs are trained on specific HIV/AIDS knowledge (ARV, PMTCT, VCCT, etc)
- Technical Support is provided on weekly basis through field work with Outreach teams and Reintegration

**Technical support**

- Collaboration with Friends -International and Medicins Sans Frontieres to prepare and provide training on HIV/AIDS, Prevention of Mother to Child Transmission (PMTCT) and Tuberculosis for 19 (F:12) outreach social workers.
- 17 EGS volunteers from each zone received training on child protection and child rights at Club Friends on 12th May 2012 by ChildSafe specialist.
- 30 (F: 17) Mith Samlanh received training on IEC PMTCT on 06th July and 19th September 2012 by HIV/AIDS specialist.
- 19 (F: 10) outreach staff received training and refresher training on the extra form for HIV and IEC PMTCT in 4 outreach zones by HIV/AIDS specialist in 2012.
Tools
- IEC on HIV/AIDS are monitored and updated on an ongoing basis.
- Memory book is updated and implemented
- Case management Extra Forms are developed, implemented and updated regularly.
- Guidebooks on Emotional Support and working with PLWHA are developed, implemented and regularly updated

Partners
- Develop, use and update directory of services every year and share with all teams
- 30 staffs of NGO/Gov’t Partners are identified and trained
- Relationship with Government departments are effective

- Supported Riverside team leader to identify a new area for Emotional Group Support after the Boarding House Center was closed. As result, the team found a new place at Wat Chen Dom Dek in Sangkat Srah Chak, Khan Daun Penh.
- HIV/AIDS specialist collaborated with relevant team to organize World Aids Day event on the theme of “Eliminating HIV and AIDS infections from parents to children by 2015” at Mith Samlanh on 26th November 2012.
- Organized a meeting with ESG facilitator to identify the challenges, solutions, feedback, sharing information and lessons learnt as well as discussing topic for ESG next meeting. As a result, the facilitators were able to learn from each other to improve their implementation and solve problems in a timely way for our beneficiaries.

Tools
- The IEC on Prevention of mother-to-child transmission of HIV (PMTCT) was developed and implemented by the team.
- 40 memory books were printed for sharing with HIV/AIDS families in 2012.

Partners
Meeting and collaboration with government and NGOs:
- Visited 4 NGO partners (Indradevi association, Agape International Missions, Cambodian Women Development Agency and Marie Stopes International Cambodia ) to include them in the list of Directory services in collaboration with Friends-International.
- Participated in a dissemination workshop on the contribution of civil society in response to HIV/AIDS in Cambodia and annual membership meeting organized by HACC this year.
- Participated in the 18th plenary meeting of the National Multi-sectoral OVC Task Force about results from 2nd and 3rd quarterly work plan 2012 and also participated in a workshop on standards and guidelines for the care, support and protection of orphan and vulnerable children at MoSVY this year.
- Organized a collaboration meeting with the staff of Women
5.4 Specialized team

CASE MANAGEMENT:

<table>
<thead>
<tr>
<th>Impact on children:</th>
<th>Impact on children:</th>
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</thead>
<tbody>
<tr>
<td>Active cases:</td>
<td>Active cases this year:</td>
</tr>
<tr>
<td>- 5,000 individuals cases</td>
<td>- 2,153 (F: 827) individual cases</td>
</tr>
<tr>
<td>- 550 families cases</td>
<td>- 397 family cases</td>
</tr>
<tr>
<td>- 20 community cases</td>
<td>- 21 community cases</td>
</tr>
<tr>
<td>New cases:</td>
<td>New cases opened this year:</td>
</tr>
<tr>
<td>- 700 individuals cases</td>
<td>- 762 (F:286) individual cases</td>
</tr>
<tr>
<td>- 120 families cases</td>
<td>- 94 family cases</td>
</tr>
<tr>
<td>- 4 community cases</td>
<td>- 5 community case</td>
</tr>
<tr>
<td>Closed cases:</td>
<td>Closed cases this year:</td>
</tr>
<tr>
<td>- 300 individuals cases</td>
<td>- 1,184 (F:397) individual cases</td>
</tr>
<tr>
<td>- 50 families cases</td>
<td>- 136 families cases</td>
</tr>
<tr>
<td>- 2 community cases</td>
<td>- 1 Community (Samaki Community)</td>
</tr>
<tr>
<td>MER</td>
<td>MER</td>
</tr>
<tr>
<td>- Monitoring and data collection system are in line with Friends Programs standards indicators for case management system</td>
<td>- 194 field visits in 5 zones of outreach, Training Center, Education center and Transitional Home to reinforce the case management process and management of individual cases.</td>
</tr>
<tr>
<td>- Evaluation of Case Management system 1/year</td>
<td>- Compiled monthly quarterly and annual reports for Mith Samlanh.</td>
</tr>
<tr>
<td>- Compile report for Mith Samlanh and donors</td>
<td></td>
</tr>
</tbody>
</table>
### Technical support
- 80 staffs are trained on Case management system
- 50 staffs are acting as Case managers
- Technical Support is provided on weekly basis through field work with all teams
- Case management meeting are organized and conduct on weekly basis in all zones

### Tools
- Guide books on Case management is developed, implemented and regularly updated

### Partners
- Develop, use and update directory of services every year and share with all teams.
- 20 staffs of Partner are identified and trained
- Relationship with Government departments are effective

### Technical support
- 184 case management meetings were organized and conducted on a weekly basis with all team leaders of outreach and the Training Center Manager.
- Ongoing support to team leaders in all zones and case managers to implement the case management system.
- 67 (F: 27) Mith Samlanh staff received training on social psychology by the Case Management Specialist in collaboration with Friends-International Trainer.
- 08 (F: 03) Mith Samlanh and Kaliyan Mith Chamchao staff received refresher training on case management at Friends-International on 8-9 May 2012.
- 50 (F: 23) staff are acting as case managers in this year.

### Tools
- The case management guideline (TOR) was created and trained by case management specialist to 40 (F: 18) case managers in collaboration with Friends-International Trainer in July 2012.
- The guideline for handover of cases was drafted at the end of this year.

### Partners
**Meeting and collaboration with government and NGOs:**
- Visited 3 NGO Partners (Hagar, World Vision and Transcultural Psychosocial Organization Cambodia) for inclusion in the list of Directory services in collaboration with Friends-International.
- Participated in a meeting with Cambodian Acid Survivors Charity (CASC) to share information about Mith Samlanh services to acid survivors at CASC on 16 February 2012.
- Participated in a meeting with Disability Action Council for re-structure of project on 30 March 2012.
- Participated in a workshop on code of conduct and human rights for service providers against human trafficking at Cambodian Hotel organized by United Nations Inter-Agency Project on Human Trafficking (UNIAP) on 7-8 June 2012.
- Participated in a meeting with Disability Action Council to elect
<table>
<thead>
<tr>
<th>5.5 Specialized team</th>
<th><strong>Impact on Children:</strong></th>
<th><strong>Impact on Children:</strong></th>
</tr>
</thead>
</table>
| **DRUGS:** | - 200,000 clean needle/syringes distributed to youths  
- 70,000 harm reduction services per year  
- 200 children/youths access detoxification and rehabilitation services | - 217,296 clean needles/syringes distributed to youth.  
- 68,884 harm reduction services provided this year.  
- 179 (F: 08) children/youth accessed detoxification and rehabilitation services this year. |
| **MER** | - Monitoring and data collection system are in line with Friends Programs standards indicators for Drug activities  
- Evaluation of activities linked with Drugs (life skills, harm reduction, detoxification)  
- Conduct one Snapshot survey of Drug Users in Phnom Penh-per year  
- Compile report for Mith Samlanh ,donor and gov’t | - Conducted regular monthly NSP assessment with average 50 IDU in all zones in collaboration with Friends-International.  
- Compiled monthly, quarterly and annual reports for Mith Samlanh, Friends-International, National Authority for Combating Drugs (NACD) and AusAID/HAARP.  
- Reinforced the data collection of DU/IDU with outreach staff, Monitoring and Evaluation team for reporting to donors such as Global Fund and AusAID/HAARP.  
- The drug specialist conducted an assessment in Takong, Prek Takong1 and Prek Tanou community in conjunction with other specialists and staff in Chbar Ampov related to the new Mith Samlanh strategic plan for 2012. |
| **Technical support** | - 30 staffs are trained on Drug Knowledge  
- Technical Support is provided on weekly basis through field work with all teams | - 20 (F: 07) MS and FI staff were trained on how to conduct the zone assessment at Mith Samlanh on 07 August 2012.  
- 319 field visits were conducted in 5 zones, Mobile Drop In Centers, Green House, Transitional Home, Training Center and Educational Center to provide technical support.  
- 40 MS staff and 02 FI staff received training on methodology and... |
Tools
- IEC on Drugs are monitored and updated on an ongoing basis
- Guidebooks are developed, implemented and regularly updated

Partners
- Develop, use and update directory of services every year and share with all teams.
- 30 staffs of NGO/GO Partners are identified and trained
- Relationships with Government departments are effective

Questionnaire at Mith Samlanh office to conduct the Annual Drug Survey 2012.
- 08 MS staff and 01 FI staff received training on methodology and questionnaire to conduct the monthly assessment of harm reduction and HIV/AIDS with IDU at Friends-International in collaboration with FI volunteer consultant.
- 15 (F: 04) Green House and medical staff received training on formal rehabilitation at Friends International by the drug specialist and technical advisor.
- 25 (F: 10) MS staff were trained on basic drug knowledge on the field, detoxification and Formal Rehabilitation by the drug specialist and technical advisor.
- 06 MS staff was trained on how to use the drug IEC Harm Reduction materials.
- Ongoing implementation of Narcotics Anonymous for recovering drug users who are currently studying at Mith Samlanh center in collaboration with Friends-International.

Tools
- Ongoing monitoring of the implementation of IEC materials for Drug Harm reduction and Prevention with outreach team, updating as necessary.
- The Guidebook for Green House has been re-checked by Technical Advisor from Friends-International and finalized by Mith Samlanh management.

Partners
Meeting and collaboration with government and NGOs
- 18 NGO partner staff from Family Health International, KarSang, Cambodia for Women Development Agency (CWDA) and Men’s Health Cambodia participated in experience sharing on implementation of NSP and field work with outreach team on 20-21 March 2012.
- Participated regularly with others (UN, IOs, NGOs) on strengthening collaboration to fight HIV/AIDS 2011-2020 and
discussed the Program Based Approach (PBA), led by NAA on 08 August 2012.
- Participated in the dissemination workshop of drug harm reduction curriculum for Law Enforcement at Phnom Penh Hotel by NACD on 16 August 2012.
- Participated in 2 meetings for discussion about the guidelines for law enforcement to support the harm reduction program in Cambodia and finalized the draft at NACD, led by NACD and FHI360 on 30 August/19 Sept 2012.
- Participated in the quarterly HAARP meeting on strengths, weaknesses, challenges and next 3 year project destination of HAARP Program on 17 August 2012
- 49 (F:24) individuals from commune/Sangkat officers and 4 NGO partners (SKO, Tiny Toones, Ponlork Thmey and River Kids) received training on drugs, HIV/AIDS and child protection from Mith Samlanh in conjunction with Friends-International as well as participating in a field visit of MS programs.
- The HAARP donor visited the drug project in outreach and DIC and had a brief session after the field visit and prepared the next step action plan for effectiveness of drug harm reduction on 14 September 2012.

Special event or remark:
- The DUs/IDUs are still moving in our target area and this year the Chbar Ampov zone found many DU/IDUs in new locations and more IDUs came to get needles/syringes in the Drop In Center.
- 1 policeman volunteered to collect used needles/syringes at Tan Pa area at Riverside Zone.
- Approximately 1,100 children/youth and families actively participated in International Anti Drug Day at Andong, Chbar Ampov zones and Mith Samlanh center on 26 June 2012.

DETOX CENTER (Green House) receive 170 clients per year
Specific Objective for Green House:
- 120,000 service
- 170 children and youth have accessed to

DETOX CENTER (Green House) received 138 (F: 08) clients in 2012.
- 86,072 services (treatment, life skill, fun activities, etc) were provided
- 138 (F: 08) drug users on the streets were supported to access treatment/detoxification center services in 2012.
### Detoxification Treatment
- 120 children and youths are referred to Educational Center and Training Center

### Impact on children/youth:
Total of 122,000 services will receive Non-Formal Education (Outreach + TC)

### MER
- Monitoring and data collection system are in line with Friends Programs standards indicators for NFE activities within Education and Outreach teams
- Compile report for Mith Samlanh, donor and govt
- Evaluation of NFE activities
- Organize 1 research

### Technical support
- 60 staffs are trained on NFE activities
- Technical Support is provided on weekly basis through field work with Training Center, Educational Center and Outreach teams

### Tools
- New NFE materials are developed and updated
- Guidebooks on NFE on the streets, in center, and reintegration in public school are developed, implemented and regularly updated

### 115 recovering Drug Users successfully completed formal rehabilitation, among them 103 children/youth who were reintegrated to Mith Samlanh training center and 12 youth who were reintegrated into their family by the reintegration team.

### Impact on children/youth:
Total 79,870 (F: 33,024) Non-Formal Education services provided (Outreach + TC)

### MER
- 33 visits in 5 zones to ensure that the tool box can be implemented, as well as support to the educators with more techniques on how to use the tool box effectively.
- Compiled quarterly reports for Mith Samlanh and DoEYS.

### Technical support
- 28 (F: 13) staffs at Educational Center, Transitional Home received a training on how to use the tool box, provided by Education Project Specialist.
- 13 (F:06) teachers at Mith Samlanh Vocational Training Center participated in Observation Class, coordinated by Education Project Specialist to share their best practices, challenges and possible solution in their teaching and class management on 26 May 2012.
- 05 (F: 03) staffs at Educational Center received a pre-school training, lectured by Technical Adviser of Kaliyan Mith, in collaboration with Non-Formal Education Specialist.

### Tools
- 3 new games (2 literacy games and 1 science) were drafted.
- The guidebook on Non-Formal Education on center is improving after checking by program coordinator.
- The other two guide books on NFE outreach and public school are being checked by program coordinator.
<table>
<thead>
<tr>
<th>Partners</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Develop, use and update a directory of services every year and share with all teams.</td>
</tr>
<tr>
<td>- 30 staffs of Partners are identified and trained</td>
</tr>
<tr>
<td>- Relationships with Government departments are effective</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Partners</th>
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</thead>
<tbody>
<tr>
<td>- 46(F: 26) NGO staffs from Kaliyan Mith, Choam Chao Center Komar Rik Reay, Phare Ponleu Selpak and Damnak Toeuk received a training on how to use the tool box provided by NFE specialist.</td>
</tr>
<tr>
<td>- 71(F: 38) teachers at public schools and government staffs in Kandal Province received training on how to use the tool box in collaboration with Aide et Action – Cambodia and Municipal Department of Education Youth and Sport.</td>
</tr>
</tbody>
</table>

**Special event or remark:**
- Participated a consultative meeting on how to create sub-national network on Education section, coordinated by NGO Education Partnership on 3 February 2012.
- Participated in NFE sub sector working group meeting about Community Learning Center (CLC), organized by DoNFE on 10 May 2012.
- 02 staffs of Planet Wheeler came to visit the progress of the project as well as discussing the future plan for this project on 8 June 2012.
- In May 2012, the NFE Specialist left and due to funding restrictions, the position was not replaced.

<table>
<thead>
<tr>
<th>Impact on Children:</th>
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</thead>
<tbody>
<tr>
<td>- 280,000 of life skills services (children and youth)</td>
</tr>
<tr>
<td>- 90,000 of life skills services (care takers)</td>
</tr>
<tr>
<td>- 250,000 condoms distribute to youths and caretakers</td>
</tr>
<tr>
<td>- 270 peer educators : (150 of Drug safety agents)</td>
</tr>
<tr>
<td>- 52,000 of HIV/AIDS education services</td>
</tr>
<tr>
<td>- 55,000 of Reproductive health services</td>
</tr>
<tr>
<td>- 50,000 of Drugs services</td>
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<tr>
<td>- 25,000 Child rights services</td>
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<table>
<thead>
<tr>
<th>MER</th>
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<tbody>
<tr>
<td>- Monitoring and data collection system are in line with Friends Programs standards indicators for</td>
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<table>
<thead>
<tr>
<th>Impact on Children:</th>
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</thead>
<tbody>
<tr>
<td>- 353,708 life skills services provided to children and youth</td>
</tr>
<tr>
<td>- 132,689 life skills services provided to caretakers</td>
</tr>
<tr>
<td>- 310,500 condoms distributed to youth and caretakers.</td>
</tr>
<tr>
<td>- 270 (F: 85) active peer educators including 240 (F:75) new peer educators trained in 2012</td>
</tr>
<tr>
<td>- 69,719 HIV/AIDS education services</td>
</tr>
<tr>
<td>- 67,808 Reproductive Health education services</td>
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<tr>
<td>- 66,878 Drugs education services</td>
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<tr>
<td>- 36,769 Child rights education services</td>
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<table>
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<tr>
<th>MER</th>
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<tbody>
<tr>
<td>- Compiled monthly, quarterly and annual reports for Mith Samlanh and Dan Church Aid.</td>
</tr>
<tr>
<td>Life skills activities within Education and Outreach teams</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>- Compile report for Mith Samlanh, donors and gov’t</td>
</tr>
<tr>
<td>- Evaluation of Life Skills activities</td>
</tr>
<tr>
<td>- Organize 1 research on Life Skills</td>
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<table>
<thead>
<tr>
<th>Technical support</th>
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</thead>
<tbody>
<tr>
<td>- 50 staffs are trained on life skills activities.</td>
</tr>
<tr>
<td>- Technical Support is provided on weekly basis through field work with Education and Outreach teams</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tools</th>
</tr>
</thead>
<tbody>
<tr>
<td>- New IEC materials are developed and updated</td>
</tr>
<tr>
<td>- Guidebooks on Life skills are developed, implemented and regularly updated.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Partners</th>
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</thead>
<tbody>
<tr>
<td>- 30 staffs of NGO/GO Partners are identified and trained</td>
</tr>
<tr>
<td>- Relations with Government are effective</td>
</tr>
</tbody>
</table>

- A KAP survey about life skill presented to the outreach and management team.
- Conducted Pre and post tests on HIV/AIDS with 160 (F: 64) youth studying at Training Center, on outreach and in community.

**Technical support**
- 178 field visits were conducted in 5 zones of outreach, Mobile Drop in Center, Educational Center and Vocational Center.
- 39 (F: 13) Mith Samlanh staff received training from Lifeskills Specialist on reproductive health, HIV/AIDS, and STDs, how to use IEC material and how to play life skills game in 2012.
- 57 (F: 28) key people in communities received training on Reproductive health, STDs, HIV/AIDS and Drug in 2012.
- Participated in facilitation of Emotional support group meetings with parents in Olympic zone every 2 weeks

**Tools**
- Safety and hygiene IEC material for the Training Center has been edited based on comments and submitted to Program Coordinator to check again.
- The nutrition/reproductive health poster and IEC materials were printed on 24 December 2012.

**Partners**

**Meeting and collaboration with government and NGOs:**
- 70 (F:38) M’lop Tapang and Koma Rikreay staff received training on Reproductive health, STDs, HIV/AIDS, drug, nutrition, using IEC, how to create IEC and how to train peer educators in 2012.
- 05 (F: 02) peer educators participated in training on Alcoholism and reproductive health at People Center for Development and Peace (PDP) on 25 September 2012.
- Participated in monthly Pro-Technical working group (PTWG) meeting to present about life skills activities and achievements of Mith Samlanh to Municipal health department on 07th December 12.
<table>
<thead>
<tr>
<th>5.8 Specialized team</th>
<th><strong>CHILDSAFE NETWORK:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Impact on children:</strong></td>
<td>- 1,000 of current ChildSafe members including Child Safe Community Members in Phnom Penh and Kampong Cham</td>
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<td></td>
<td>- 1,100 of children protected/referred by Child Safe members</td>
</tr>
<tr>
<td><strong>MER</strong></td>
<td>- Monitoring and data collection system are in line with Friends Programs standards indicators for ChildSafe Network</td>
</tr>
<tr>
<td></td>
<td>- Evaluation of ChildSafe member in Phnom Penh and Kampong Cham</td>
</tr>
<tr>
<td></td>
<td>- Compile report for Mith Samlanh and donor</td>
</tr>
<tr>
<td></td>
<td>- Organize 1 research</td>
</tr>
<tr>
<td><strong>Technical support</strong></td>
<td>- 100% staffs are trained on basic knowledge of ChildSafe member</td>
</tr>
<tr>
<td></td>
<td>- Technical Support is provided on weekly basis</td>
</tr>
<tr>
<td><strong>Impact on children:</strong></td>
<td>- 631 (F: 154) active ChildSafe members (187 motors, 233 tuk-tuks, 2 Taxis, 209 (F: 152) ChildSafe community) in Phnom Penh.</td>
</tr>
<tr>
<td></td>
<td>- 684 actions were taken by ChildSafe members to protect children, such as: referral to Mith Samlanh center, to hospital and calls to hotline or police.</td>
</tr>
<tr>
<td><strong>MER</strong></td>
<td>- All ChildSafe members received refresher training in 6,408 sessions this year.</td>
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<tr>
<td></td>
<td>- 592 ChildSafe members were monitored by the outreach team using the monitoring form in Phnom Penh.</td>
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<tr>
<td></td>
<td>- Compiled monthly, quarterly and annual reports for Mith Samlanh and Friends-International.</td>
</tr>
<tr>
<td><strong>Technical support</strong></td>
<td>- 200 field visits to meet ChildSafe members and technical support was provided to field staff in 5 zones.</td>
</tr>
<tr>
<td></td>
<td>- 35 (F: 15) outreach staff received refresher training on IEC</td>
</tr>
</tbody>
</table>
through field work with all teams
- Review, monitor stock and order new materials for Child Safe members

**Tools**
- IEC ChildSafe are monitored and updated on going
- Guidebooks on ChildSafe Network is developed, implemented and regularly updated

**Partners**
- Develop, use and update directory of services every year and share with all teams.
- Relationships with Government departments are effective


**Tools**
- The ChildSafe monitoring form was distributed to the outreach team and still continued to be implemented by the staff this year.
- Training on the Guidebook on ChildSafe network was provided to 34 outreach staff at Friends International.

**Partners**
**Meeting and collaboration with government and NGOs:**
- 13 (F:02) Friends International staff received training on Child Protection and ChildSafe guidebook at Friends International on 6 June, 2012.
- 16 ChildSafe members received training on ChildSafe IEC at Friends International on 25 September 2012.

**Special event or remark:**
- Participated in a discussion on street children and families, protection and prevention of child trafficking, exploration of child labor, and exploration of women and children in Phnom Penh at Municipal department of DoSVY on 24 July 2012.
- 199 (F:51) ChildSafe memberships were canceled in this year because they changed their job, returned to live in their homeland or did not followed ChildSafe policies.
- 96 ChildSafe members in Kampong Cham were referred to Friends- International in 2012 and FI will conduct the follow up with these childsafe members.
- 412 new ChildSafe members received certificates this year.
- Participated in the ChildSafe Annual Meeting at Mlôp Tapang on 24-27 December 2012.

Approved by:

![Signature]

Mâp Somaya
Program Director

Verified by:

![Signature]

Man Phally
Program Coordinator

Prepared by:

![Signature]

Pheng Saochheng
Monitor and Evaluation Manager